

Invoices to SGU

Legislated requirement on e-invoicing

All purchases within the public sector are required by law to be electronically invoiced (e-invoicing) according to a new European standard. This means that all suppliers to Geological Survey of Sweden (Sveriges geologiska undersökning, SGU) must send e-invoices that comply with the new standard. Please note that PDF is not an approved format.

If you already issue e-invoices

Communication using the Peppol's infrastructure

Geological Survey of Sweden can receive invoices via the **PEPPOL network**. Unless you already use Peppol for e-invoicing, you need to verify with the supplier of your ERP system whether a connection via Peppol has been prepared. If such support is not in place we refer to the list of access point providers available on <https://peppol.eu/who-is-who/peppol-certified-aps/>

The format that we can receive via the PEPPOL network are PEPPOL BIS Billing 3.

For communication via Peppol network, Geological Survey of Sweden uses PEPPOL-ID 0007:2021002528.

Communication by means of VAN services

Another alternative is to use some **VAN service** for e-invoicing. Under this option you need to verify that the VAN operator you select has a collaboration agreement with the operator of our VAN service, which is Opus Capita. Geological Survey of Sweden accepts e-invoices in the following formats via the VAN service: PEPPOL BIS Billing 3, Svefaktura 1.0.

Our Party ID when using the VAN service is 2021002528.

Does your finance system not support e-invoicing?

We cooperate with the **Invoice Portal**, a web service for e-invoicing. This solution is mainly suitable for smaller suppliers who send few invoices. After registration, invoices can easily be created in a web form and sent as an e-invoice. You can send up to 25 invoices per month free of charge.

To start sending invoices via the Invoice Portal, do the following:

1. Register your company at the Invoice Portal (<https://web.fakturaportalen.se/register>)
2. Enter your VAT/Tax ID and your DUNS or GLN if you have one.
3. Confirm the registration by responding to an activation email sent to you.
4. Log in to the Invoice Portal (<https://web.fakturaportalen.se/login>)
5. At the first login, you need to enter "Member's payment information". Go to Settings-> Send-> Member's Payment Information
6. Please note that when you seek us out as recipient in the Search Field we recommend you to fill in our organization number, 2021002528, or our official name Sveriges geologiska undersökning.
7. Register the invoice.

If you have any questions on how to send e-invoices to Geological Survey of Sweden, do not hesitate to contact: ekonomiservice@sgu.se

For more information on e-invoices: <https://www.digg.se/en/compulsory-e-invoicing-in-the-public-sectore-handel-och-e-faktura/e-invoice>